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**EVALUATION FORM TO EVALUATE WHETHER THE STUDY QUALIFIES AS A LARGER STUDY**

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| # | **Criteria for evaluation** | | **Yes** | **No** | | **If no, please comment** |
| 1 | Is there an approved and detailed original proposal available? | |  |  | |  |
| 1.1 | Is there a clear and well-defined problem statement indicating the gap that this research is filling and motivating the larger study? | |  |  | |  |
| 1.2 | Are there clear aims/objectives for the study? | |  |  | |  |
| 1.3 | Is the methodology well-defined? | |  |  | |  |
| 1.4 | Is there a clearly stated research design? | |  |  | |  |
| 1.5 | Has sampling been clearly described (type and process)? | |  |  | |  |
| 1.6 | Are there clear inclusion and exclusion criteria? | |  |  | |  |
| 1.7 | Has the recruitment process been described? | |  |  | |  |
| 1.8 | Has the informed consent process been clearly described? | |  |  | |  |
| 1.9 | Does the informed consent form comply with the latest requirements? (See checklist for informed consent) | |  |  | |  |
| 1.10 | Is it clear how the research team and fieldworkers were trained? | |  |  | |  |
| 1.11 | Has the method/s and process of data gathering clearly been described? | |  |  | |  |
| 1.12 | Is data analysis clearly described and appropriate (statistical consultation if applicable)? | |  |  | |  |
| 1.13 | Are the ethical aspects of the project described in the proposal?   * When and from whom ethical approval was obtained * Anticipated risks and precautions * Benefits * Privacy and confidentiality throughout the research process * Anonymity and respect * Justice (fair recruitment and burden evenly distributed) * Management of vulnerability | |  |  | |  |
| 2 | Is there a clearly identified project leader/principle investigator? | |  |  | |  |
| 3 | Has the research team been well described? | |  |  | |  |
| 4 | Are you still within the ethics approval time frame? | |  |  | |  |
| 5 | Has the title been registered? | |  |  | |  |
| 6 | Is there valid informed consent documentation available at the appropriate language level? If necessary is there translated informed consent forms available? | |  |  | |  |
| 7 | Is the required supplementary information such as questions, interview schedules and/or questionnaires available? | |  |  | |  |
| 8 | If applicable is the advertisement available? | |  |  | |  |
| 9 | Are the necessary contracts available (e.g. collaborators, sponsors)? | |  |  | |  |
| 10 | Are confidentiality agreements available (e.g. fieldworkers, transcribers)? | |  |  | |  |
| 11 | Is proof of authority/power of attorney of signatories to agreements available? (If applicable) | |  |  | |  |
| 12 | Is the process of data storage fully described? | |  |  | |  |
| 13 | Is the process of research monitoring clearly described? | |  |  | |  |
| 14 | Is it clearly stated how results will be made known? | |  |  | |  |
| 15 | Is there a budget available? | |  |  | |  |
| 16 | **Is there a clear outline of how many possible Masters and Doctoral sub-studies can be accommodated within the project and specifically what each student will be doing?** | |  |  | |  |
| 17 | Are there any other current sub-studies running under the larger project? | |  |  | | How many?  Indicate the names of the running sub-studies and the students involved. |
| 18 | Were there any amendments made to the project? | |  |  | | If yes:  How many?  When?  **Please attach the approval by the HREC** |
| 19 | Were there any extensions granted for the project? | |  |  | | If yes:  Until when?  **Please attach the approval by the HREC** |
| **Final comments by the project leader:** | | | | | | |
| **Recommendation by the reviewers** | | | **Yes** | **No** | | **If yes, please comment** |
| Qualifies as a larger study and can continue | | |  |  | |  |
| Continuation as a larger study with revision | | |  |  | |  |
| Discontinue | | |  |  | |  |
| Name of reviewer 1 | | Signature of reviewer 1 | | | Date | |
|  | |  | | |  | |
| Name of reviewer 2 | | Signature of reviewer 2 | | | Date | |
|  | |  | | |  | |